

North of Tyne Combined Authority Job Description



Post Title: Director of Economic Growth

Grade: Director Grade (DR1)

Responsible to: Chief Executive

Responsible for: Staff of the Economy, Education & Skills Division

Job Purpose:

- To assist the Head of Paid Service in ensuring the Cabinet's political vision and priorities are translated into delivery and its values are embedded at all levels of the organisation, with a particular focus on Economic Development in the Region.
- To be accountable for attracting investment and funding into the Region and driving the effective delivery of projects and programmes to support housing choice, and decent neighbourhoods and a thriving North of Tyne and confirm the Region as a delivery focussed, business friendly partner.

Principal Accountabilities

1. To contribute to meeting the Combined Authority's priorities by ensuring the delivery of quality, consistent and value for money services through effective service, budget and business planning and performance management.
2. To contribute to meeting political and financial objectives by leading and encouraging the innovation of service delivery and improvements through active engagement with councillors, staff, trade unions, communities, education partners, housing providers and businesses to improve outcomes.
3. To lead, develop and empower staff to support their personal achievements and contribution to the delivery of the Combined Authority's objectives.
4. To contribute to the development of productive partnerships locally, regionally, nationally and internationally to ensure the delivery of Combined Authority priorities.
5. To meet the future business, property, housing adult education and employment needs of the Region through the development of educational

and business relationships and delivery of the Combined Authority's capital and major programmes

6. To represent the Combined Authority as may be required.
7. To carry out specific corporate roles and assignments and such other duties as appropriate to the role

Person Specification

Please note that it is absolutely essential that in your application you give evidence or examples in each of the appointment criteria listed under Part One of the Person Specification. For those candidates invited for interview, these responses will be further developed and discussed, taking into account Part Two of the Specification.

Post: Director of Economic Growth

Part One - Experience

1. Able to demonstrate a track record of brokering **partnerships** in the public and private sectors to attract and facilitate significant inward investment and capital development to deliver housing choice, a working city, decent neighbourhoods and a thriving Region.
2. Successful track record of **leading** within an organisation that enables delivery of significant inward investment and capital projects and programmes within budget and to agreed timescales which deliver real, tangible outcomes for residents.
3. Evidence of effective **engagement** of partners, local members and residents to deliver a significant investment and capital development programme.
4. Experience of leading, inspiring, establishing and maintaining high-performing outcome focused **teams** that deliver and exceed targets.
5. Comprehensive experience of building effective **relationships** with a wide range of stakeholders, leading and influencing outcomes and harnessing established **networks** of influence to support the work of the Combined Authority.
6. Significant track record of successful oversight of and innovation in the delivery of relevant large-scale **projects and programmes** to time and budget.
7. Successful relevant experience of exercising judgement effectively in a **political environment**, with a high degree of political awareness and sensitivity, providing clear professional advice and rationale at a senior level.
8. Demonstrable experience of successful accountability for and oversight of significant **resources** and the development and delivery of strategic business plans.

Part Two

Skills, Knowledge and Aptitude

1. Ability to lead and exemplify productive ways of working and to challenge and influence others to understand the benefits of this way of working.
2. Highly developed technical, professional and legislative knowledge and understanding of national and regional policies, statutory requirements, relevant frameworks and accountabilities in investment and development.
3. Able to work effectively in a political environment with a high degree of political awareness and sensitivity, providing clear professional advice and rationale.
4. Able to influence and shape policy, key decisions and in other key areas across the region and nationally with key stakeholders, central and local government.
5. Evidence of an open and collaborative leadership style which values the contribution of others and motivates and enables them to achieve their potential and make a difference.
6. Strong proponent of collaborative leadership at a senior level, with a commitment to being part of a cohesive senior leadership team.
7. Understanding of investment and development and the role of the commercial sector and its potential to transform a locality's economic and social wellbeing.
8. Able to think strategically and to analyse financial information and complex issues within a political environment utilising an evidence-based approach to understand the issues and work cooperatively to ensure investment and development supports the delivery of Combined Authority priorities.
9. Able to be creative and innovative in delivering jobs and investment with a clear understanding of the values at the heart of how services and outcomes are delivered.
10. Excellent written and oral communication and presentation skills that can engage and facilitate collaborative working with a diverse range of audiences.
11. Personal and professional credibility with all stakeholders including senior level partners in the public and private sector, residents, staff and elected members that inspire confidence in the Combined Authority to deliver on the investment and development programme.
12. Strong business acumen, with well-developed financial and risk management skills.

13. Knowledge of the skills and education agenda as it pertains to underpinning economic growth and sustainable employment opportunities

Special Requirements

1. Able to work whatever hours are reasonable and necessary to fulfil requirements of the role.
2. This is a Politically Restricted post as designated under the Local Government & Housing Act.